



NOvA Working Group Meeting

March 18, 2008

10:30 AM – 12:00 Noon

Snake Pit

Agenda

- 1) Status of NOvA's preparations for Director's CD-2 Mini-Review. [John Cooper]
- 2) OPMO's Preparations for Director's CD-2 Mini Review. [Dean Hoffer]
 - a) Review Team
 - b) Review Documents (Charge, Agenda, Report Outline and Reviewer Assignments)
 - c) Webpage

Reviewers

- Bill Boroski
- Fran Clark
- Dean Hoffer
- Marc Kaducak
- Mike Lindgren
- Ed Temple
- Peter Wilson

Draft Mini-Review Charge

Please conduct a Director's CD-2 Mini-Review of the NOvA project. This review is to assess NOvA's baseline proposal, which has been revised to incorporate changes resulting from the recent budget cut and recommendations from prior reviews. The committee is to determine if the revised cost and schedule baseline proposal is appropriate and ready for a follow-up DOE SC-1.3 Lehman Review and a follow-up DOE-OECM External Independent Review (EIR) for CD-2 approval. The committee is to assess the project readiness by answering the following questions.

1. Does the revised scope, cost, and schedule baseline fit within the revised funding profile provided by OHEP?
2. Does this revised baseline meet / respond to the Recommendations (those that are appropriate to address at this time) of the DOE/OHEP Lehman Review?
3. Does this revised baseline meet / respond to the Recommendations of the DOE External Independent Review (EIR) Recommendations? Including, has NOvA provided updated responses as applicable to the 17 Lines of Inquiry (where there are changes as a result of the Omnibus Budget)? Evaluate where NOvA stands on developing responses in the EIR CAP (Corrective Action Plan).
4. Is the Environmental Assessment on track for completion? As a minimum, has it been submitted for public comment?

Finally, the committee should present their answers to the charge questions and any recommendations at a closeout meeting with NOvA's and Fermilab's management and provide a written report soon after the review.

Draft Agenda

Thursday April 17				
Start	End	Time	Subject	Presenter
8:45 AM	9:00 AM	0:15	Executive Session (Snake Pit, WH2NE)	Ed Temple
9:00 AM	9:10 AM	0:10	Welcome	Hugh Montgomery
9:10 AM	10:30 AM	1:20	Presentation on Updated Baseline Proposal	John Cooper
10:30 AM	10:45 AM	0:15	BREAK	
10:45 AM	11:45 AM	1:00	1) Continuation of Presentation 2) Q&A with NOvA's Project Office	John Cooper and NOvA's Project Office
11:45 AM	12:30 PM	0:45	Committee Executive Session and Report Writing	Ed Temple
12:30 PM	1:15 PM	0:45	COMMITTEE WORKING LUNCH	
1:15 PM	2:30 PM	1:15	Continue Report Writing and Closeout Dry Run	
2:30 PM	3:00 PM	0:30	Closeout (Snake Pit, WH2SE)	

Report Outline and Reviewer Assignments

Executive Summary	<u>Ed Temple</u>
1.0 Introduction	<u>Dean Hoffer</u>
2.0 Charge Questions	
2.1 Does the revised scope, cost, and schedule baseline fit within the revised funding profile provided by OHEP?	<u>Peter Wilson</u> Fran Clark Marc Kaducak
2.2 Does this revised baseline meet / respond to the Recommendations (those that are appropriate to address at this time) of the DOE/OHEP Lehman Review?	<u>Mike Lindgren</u> Peter Wilson
2.3 Does this revised baseline meet / respond to the Recommendations of the DOE External Independent Review (EIR) Recommendations? Including, has NOvA provided updated responses as applicable to the 17 Lines of Inquiry (where there are changes as a result of the Omnibus Budget)? Evaluate where NOvA stands on developing responses in the EIR CAP (Corrective Action Plan).	<u>Bill Boroski</u> Marc Kaducak Fran Clark
2.4 Is the Environmental Assessment on track for completion? As a minimum, has it been submitted for public comment?	<u>Marc Kaducak</u> Bill Boroski

- Note underlined names are the primary writer.

Review WebPages

- Director's Review Webpage is at http://www.fnal.gov/directorate/OPMO/Projects/NOvA/DirRev/2008/04_17/review.htm
- NOvA's Review Webpage
 - When will documents be made available for Review Team?